



## **JROTC PROGRAM ENROLLMENT PACKET**

### **Contents:**

- ✓ JROTC Information Paper
- ✓ Statement of Health, Agreement of Responsibility, Student Information
- ✓ Student Travel Authorization
- ✓ CCPS Photo-Media Release

All information requested in this packet is required by Army Regulation 145-2 and the U.S. Army Cadet Command to completely enroll your student into the JROTC Program. Please read all information thoroughly before signing the forms. Also, when providing information, please give the most accurate information possible to avoid enrollment complications. If you have any questions regarding these forms, please feel free to contact us at 239-377-2226 or 2296. We are looking forward to working with you to ***“motivate your son or daughter to be a better citizen!”***



## DEPARTMENT OF THE ARMY

Naples High School JROTC  
1100 Golden Eagle Circle  
Naples, FL 34102  
(239) 377-2226 or 2296  
WWW.NAPLESJROTC.COM



MEMORANDUM FOR Students and Parents/Guardians of Students Enrolled in Army JROTC (Junior Reserve Officers' Corps) at Naples High School

SUBJECT: JROTC Information Paper (for parent/guardian and cadet signature)

### I. GENERAL:

A. References. Army Regulation 145-2 and Cadet Command Regulation 145-2 which highlight the details, rules and regulations of the Junior Reserve Officers' Training Corps Program.

B. Purpose. To present an overview of Naples High School JROTC that identifies standards and expectations of all parties in regard to enrollment and advancement in the Army JROTC program. This paper must be signed by the cadet and parent/guardian upon entry into the program and reviewed annually thereafter at the beginning of the school year.

**II. INSTRUCTORS:** Lieutenant Colonel (Ret) Paul Garrah – Senior Army Instructor (SAI) & Master Sergeant (Ret) Dale Eaton – Army Instructor (AI).

### III. COURSE OVERVIEW:

A. The program originated as part of the National Defense Act of 1916, when the nation was mobilizing for World War I. Congress validated the principle of maintaining national programs of training for young citizens attending school with the 1964 passage of the ROTC Vitalization Act.

B. JROTC is designed to teach high school students the value of citizenship, leadership, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. This curriculum prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. Meanwhile, the program is a stimulus for promoting graduation from high school, while providing instruction and rewarding opportunities that benefit the student, community, and nation. The primary mission of JROTC is "To motivate young people to be better citizens."

C. JROTC is more than a physical education or HOPE credit. It is a cooperative effort on the part of the Army and the school to provide students opportunities for total development. Satisfactory completion of the program is validated in their official school transcript. Concurrently, JROTC can lead to advanced placement credit in college ROTC or to advanced rank in the armed forces upon enlistment. Nonetheless, JROTC is not an officer-producing program nor is one of its goals to place

students into the military. In fact, LTC Garrah and MSG Eaton do not push students to join the military. They are NOT recruiters.

D. CORE ABILITIES – We support and teach the Army JROTC Core Abilities that include:

1. Build your capacity for life-long learning
2. Communicate using verbal, non-verbal, visual, and written techniques
3. Take responsibility for your actions and choices
4. Do your share as a good citizen in your school, community, country and the world
5. Treat self and others with respect
6. Apply critical thinking techniques

#### IV. COURSE HIGHLIGHTS:

Introduction to JROTC	Improved Reading Ability
Personal Goal Development	Drill & Ceremony
Foundations for Success/Graphic Organizers	Marksmanship
Leadership	First Aid
Citizenship/American History	Career Opportunities
Service Learning Project	Public Speaking
HS Financial Planning	Alcohol/Drug Prevention
Cadet Challenge (Physical Fitness)	Map Reading/Compass

NOTE: One of the NHS JROTC goals is the improvement of student standardized testing scores. JROTC will focus on that goal during classroom instruction with: Student reading projects, briefings, squad reports, etc. One of our other main goals is to focus students on college and career paths.

**V. INSTRUCTIONAL APPROACH:** JROTC is taught through a combination of lecture, group discussions, practical exercises, demonstrations, hands-on/performance oriented training, and drill. Cadets are graded on effort, rather than actual performance on physical activities such as Cadet Challenge (physical fitness). Monday, Tuesday and Thursday are usually instructional days and most Fridays are sports/physical activity days. Wednesdays are uniform/drill/inspection days. Cadets must wear uniforms once each week when scheduled for JROTC (After a few months when students demonstrate proficiency, once every two weeks). Uniforms must be worn during the entire school day except the times cadets participate in physical fitness related activities.

#### VI. COURSE EXPECTATIONS, GRADING AND CADET CONDUCT:

A. DISCIPLINE – The Code of Discipline endorsed by the School district of Collier County and Naples High School, JROTC published regulations, and classroom rules. Voluntary pushups are used as one of the consequences to help focus cadets in class and also improve Cadet Challenge physical fitness scores.

B. ATTENDANCE – The School Policy of Naples High School is in effect with regard to excused absences

C. COURSE EXPECTATIONS -- Cadets should be able to demonstrate:

1. Satisfactory completion of all academic assignments
2. Acceptable level of curriculum knowledge
3. Leadership traits applicable to their rank & experience.
4. A desire to excel both mentally and physically.
5. Involvement in school and community activities.
6. Awareness of current local and world events.
7. Acceptable level of curriculum knowledge.
8. Good "followership", teamwork, and self-discipline.

D. HOMEWORK – A significant amount of JROTC work will be done in class. However, occasional assignments outside of class time are expected to be completed as part of the course requirements. All of the assignments will be placed in a student portfolio in the classroom.

E. GRADING – Uniform Inspections (30%), Examinations, essays/presentations, portfolios (30%) Performance in class, participation, conduct, attitude (20%), Participation in at least one JROTC club per quarter or at least two JROTC community/school support events per quarter (10%), Attain one promotion during each quarter (10%). Note: Due to COVID-19 concerns we will be flexible on the grading for extracurricular JROTC participation.

F. APPEARANCE AND UNIFORM WEAR – More comprehensive standards are in Cadet Command Regulation 145-2 but below are some of the highlights:

1. Cadets are required to have an easily maintained haircut that is within JROTC standards.

Males: Hair will be natural color, tapered cut, will be evenly graduated from zero length at the hairline in the lower portion of the head, not touching the ears, not touching the collar and not be over approximately 3 inches in length on top. The wear of braids, cornrows, dreadlocks, unkempt, twisted, matted, or shaved individual parts of hair are not authorized while in uniform. The face will be clean-shaven, except for permitted mustaches. Sideburns will not be flared and not extend below the lowest part of the ear canal.

Females: Hairstyles will be natural color and not interfere with proper wearing of the military headgear and will not fall over the eyebrows or extend below the bottom edge of the collar. Hair is to be pulled back into a bun just below the back center of the head while in uniform. The wear of braids or cornrows on females is authorized as long as the style is conservative and the braids and cornrows lie snugly on the head. Barrettes, pins, clips and other fixtures used to "pin up" women's hair should be subdued and closely match the cadet's hair color. They also must be inconspicuously placed. Beads, plastic headbands or similar ornamental items are not authorized.

2. Earrings and studs will not be worn by male cadets at any time when in uniform. Female cadets may wear plain gold or silver studs with the Army Service Uniform. No ear jewelry may be worn with the ACU Camouflage Uniform. Wearing of jewelry on pierced exposed body parts other than ears is prohibited.

3. The issued uniform will be worn properly all day on uniform days. Cadets are allowed to change out during classes like PE and HOPE but must change back into uniform unless it is the last period of the day. Students may come to school in civilian clothes if they have PE or HOPE 1<sup>st</sup> period but they must change into their JROTC uniform for 2<sup>nd</sup> period. All authorized decorations and insignia will be worn. The cap, when issued, will be worn when out-of-doors and during in-ranks inspection.

4. A cadet with a validated absence or who has been excused by an instructor must make up the missed uniform day on the next JROTC class day. A cadet who does not wear the uniform because of an invalidated absence or “forgets” to wear it will be penalized 20% for each class day that they fail to makeup the inspection up to 2 class days, after which they will receive a zero. First year cadets will be penalized 10% for each class day they fail to makeup the inspection up to 5 class days.

5. Failure to wear uniform: Cadets who refuse to wear the uniform, consistently wear it improperly, or miss more than 50% of the semester uniform inspections will be dropped from the JROTC program with a grade of “F.”

6. At the end of the school year, turn-in procedures will be published and available to students and parents. Cadets must get their uniforms dry cleaned prior to turning them in. Failure to abide by the on time due date will result in lower letter grades. The issued uniform is government property and must be dealt with as such. Parents/guardians are ultimately responsible for paying for lost/damaged government property.

G. RANK - Promotion will not be “automatic” to the next higher rank. All promotions will be earned by performance in assigned position, attitude and conduct. For Cadet Corporal and above, cadets must also demonstrate their competence at a promotion board sessions held by senior cadets. School grades are also very important in this process. Our goal is to place only those cadets with a GPA of 3.5 or above in key leadership/staff positions. Cadets may be reduced in rank for both in-school and out-of-school conduct.

H. PHYSICAL FITNESS - Cadets participate in the Cadet Challenge, an annual test of five events that can lead to awards in the Presidential Physical Fitness Program and an opportunity to earn JROTC ribbons. Cadets are expected to participate in the challenge within the limits of pre-recorded chronic ailments or other physical limitations. Cadets must also participate in weekly physical fitness conditioning.

I. REWARDS AND INCENTIVES - There are numerous ways that cadets receive recognition. Performance at Drill Meets, Color Guard events, Rifle and Raider Meets, Volunteer Service to Community Activities and Academics, are examples that will entitle cadets to service and achievement ribbons, scholarships upon graduation, and accelerated promotion within the corps. The significance of the effort and contribution of the individual will be used as the criteria for the rewards that will be given.

J. EXTRA CURRICULAR ACTIVITIES – JROTC Teams are available to cadets with at least a 2.0 grade point average who desire to participate. NHS JROTC Teams offer something for everyone and include: Drill, Rifle, Raider, Color Guard, Drum Corps, Academic and Leadership teams. Additional details on teams and practices are on our website at [www.naplesjrotc.com](http://www.naplesjrotc.com).

K. COMMUNITY AND SCHOOL SUPPORT - School and Community Service is an integral part of JROTC. There will be multiple opportunities for Cadets to support the Naples community with volunteer activities. To be competitive for promotion, cadets must participate as part of JROTC in at least one school or community event/activity a quarter. Most successful cadets do much more than this. Community Support hours are required for students to earn State of Florida Bright Futures

College Scholarships. Note: Due to COVID-19 our community/school support opportunities may be reduced this year but we will not have this negatively affect cadet promotions or grades.

#### L. DISENROLLMENT:

1. Cadet failure to obey legitimate peer commands, directives, counseling direction, and established rules for good order and discipline in and out of the Army JROTC facility, may result in disenrollment. This is done only after parent and school counselor involvement and consultation to try to prevent that option. Documentation of all behavior will be on file.

2. Causes for counseling that may lead toward disenrollment are: unacceptable low academic achievement, misconduct, poor attendance, refusal to abide by uniform requirements, undesirable character traits including cheating, stealing, lying, substance abuse, and incidents that discredit the school, the community and the JROTC program.

3. To be considered to return to JROTC after the school year, cadets must have proper discipline, make the required rank for the year, and volunteer at least 20 hours a year to the school or local community through JROTC and/or be part of a JROTC extracurricular team. First year cadets are 15 hours. Again, the public health situation will affect this requirement.

#### M. ADDITIONAL REQUIREMENTS:

1. Mandatory Forms: In addition to the signature page at the end this information paper, all cadets/parents must complete the Statement of Health, Agreement of Responsibility & Student Information Form to participate in JROTC. We also request signatures on the optional Student Travel Authorization and CCPS Photo-Media Release (the media release is primarily for our website)

2. Required Attendance at Awards Night and Naples Christmas Parade: All cadets normally must attend the annual awards night in April and the Naples Christmas parade held in December. The events count as two uniform inspections, each. However, COVID-19 may affect our ability to participate in these events.

**Physical Contact.** Parents and students should know that proper teaching of drill requires physical touching of cadets, for example, to show them the proper position of weapons, hands, interval and distance. Physical contact is also required to show proper placement of brass and awards on the uniform, and in marksmanship training.

**VIII. DEPARTMENT INFORMATION:** Questions are welcome and may be addressed to the JROTC Department at 377-2226 (LTC Garrah) Email at [garrahpa@collierschools.com](mailto:garrahpa@collierschools.com) . MSG Eaton's contact info [Eatonj1@collierschools.com](mailto:Eatonj1@collierschools.com), phone is 377-2296.

Even though there is a lot of detailed and important information in this packet, we are looking for your son or daughter to have a great time and a lot of fun in JROTC as so many others do each year! For more information, please check out our web site at [www.naplesjrotc.com](http://www.naplesjrotc.com)

*Please sign and return the following 4 pages to the JROTC instructors. Keep the rest of the packet.  
An electronic version of this packet is on our website*

**WE ACKNOWLEDGE THE PROVISIONS OF THIS INFORMATION DOCUMENT AND ACCEPT THE STANDARDS AND CONDITIONS. WE RECOGNIZE THAT THIS GENERAL GUIDE TO ADMINISTERING THE ARMY JROTC PROGRAM IS NOT INCLUSIVE OF ALL DETAILS OF PERFORMANCE. THIS INFORMATION IS PROVIDED TO ASSIST THE CADET IN HIS/HER PURSUIT OF EXCELLENCE IN THE JROTC CORPS OF CADETS AT NAPLES HIGH SCHOOL.**

Cadet Signature: \_\_\_\_\_

(Printed Name): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

JROTC Instructors: LTC Paul Garrah & MSG Dale Eaton

## **STUDENT TRAVEL AUTHORIZATION**

### **COLLIER COUNTY PUBLIC SCHOOLS**

I, the undersigned parent or legal guardian of \_\_\_\_\_

(Print Student Name)

grant permission for my child or ward to participate in JROTC events and activities for the 2020-2021 School Year.

***I understand, acknowledge and agree that:***

The School Board of Collier County, Florida, will provide for reasonable supervision of students within its care and control. The supervision will be consistent with the ages of the students. However, the School Board is not an insurer of the safety of the students nor can it supervise all movements of all students at all times. In addition, there are certain risks inherent in travel and at the destination. I further understand that an employee or volunteer has no personal liability unless he or she has acted recklessly, wantonly, or intentionally to injure my child.

**Parent or Legal Guardian (Signature)** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Date**





## **COLLIER COUNTY PUBLIC SCHOOLS**

### **PHOTO-VIDEO-MEDIA RELEASE**

**Date:** \_\_\_\_\_

**Student:** \_\_\_\_\_  
(Please print name)

**Parent/Guardian:** \_\_\_\_\_  
(Please print name)

I hereby consent to having my child interviewed, photographed, recorded on audio tape or videotaped by the school district, school, or commercial print or television media for the reporting of programs taking place at \_\_\_\_\_

School with full knowledge that the end product may appear in print publications, on television, in a video, or on the Internet. The end product may also be used for instructional purposes and/or for public information. I understand that my child, the student named above, may be depicted and or/identified by one or more of the media.

I release The School Board of Collier County, Florida, The School District of Collier County, Florida, \_\_\_\_\_ School and their agents, servants, or employees from any responsibility or liability arising from the use of interviews, photographs, videotapes, sound recordings or other images either of my child or created by my child or others.

\_\_\_\_\_  
**Signature of Student (Only if student is 18 years of age or older)**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Relationship

#### **COLLIER COUNTY CHARACTER EDUCATION TRAITS**

*Citizenship Cooperation Honesty Kindness Patriotism Perseverance Respect Responsibility Self-Control Tolerance*



# DEPARTMENT OF THE ARMY

Naples High School 1100 Golden Eagle Circle  
Naples, FL 34102  
(239) 377-2226 or 2296



## Statement of Health and Agreement of Responsibility

Name of Student: \_\_\_\_\_  
(Print – Last Name, First Name, Middle Name)

My (son, daughter, ward) is physically qualified for training as a member of JROTC. Should there be any changes in his/her health status I will immediately notify the JROTC department, Naples High School. Listed below are the physical limitations of him/her. (If none, so state)

I hereby agree to be financially responsible to the Board of Education of Collier County for such articles of Government clothing and equipment as may be issued to the above named student, in accordance with the law, and signed for by him/her, for his/her use as a member of the JROTC program. I further agree to be responsible for any property not returned in good condition, fair wear and tear excepted, at the end of the school year or upon the student's separation from the JROTC program, or upon demand of the school authorities.

\_\_\_\_\_  
(Signature of parent or legal guardian)

Date required by the Privacy Act of 1974

1. Authority: Title 5, U.S.C. 103
2. Principle Purposes: (a) Serves as a record of agreement of responsibility for articles of government clothing and equipment issued to Cadets. (b) Serves as a record of parental verification of student's health for participation in the JROTC program.
3. Mandatory or Voluntary Disclosure and Effect on Individual: Mandatory disclosure. Students will not be allowed to participate in the JROTC program unless this statement is signed by the parent or guardian.

## Student Information Sheet

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Student Number: \_\_\_\_\_ Date of Birth: Month \_\_\_\_\_ Year \_\_\_\_\_ Parent Phone Number: \_\_\_\_\_

Student Cell Phone Number: \_\_\_\_\_ Emergency Phone Number: \_\_\_\_\_

Parent / Guardian Names: \_\_\_\_\_

Parent's Email Address: \_\_\_\_\_

Student's Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ APT: \_\_\_\_\_ Naples \_\_\_\_\_ Zip Code: \_\_\_\_\_

Student's Grade: 9 10 11 12 JROTC LET LEVEL 1 2 3 4

Prior JROTC? Yes / No If yes, name and address of instructor: \_\_\_\_\_

Read and sign the following statement:

I understand that I will be issued a government-owned military uniform and that I will be required to care for this uniform while it is in my possession and return it to the JROTC Department, Naples High School, on demand of the Property Book Officer, or when leaving the program for whatever reason. I also understand that if I lose or damage any part of the uniform, I will be required to pay for it before receiving credit for this course of instruction. I will be required to wear the complete uniform on a regular basis and failure to do so will result in an F and a loss of credit. Cadet must get uniformed professionally dry cleaned before turn in.

\_\_\_\_\_  
(Cadet Signature and Date)

\_\_\_\_\_  
(Parent Signature and Date)